

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF BIRCH BAY WATER AND SEWER DISTRICT,  
HELD September 23, 2010

Commission President Patrick Alesse called the meeting to order at 4:30 PM. Other persons present included Commissioners Don Montfort and Carl Reichhardt, General Manager Roger Brown, Assistant General Manager Dan Eisses, Treasurer Glenn Golay, Attorney Robert Carmichael, Water Conservation Specialist Emily Resch, and Jeremy Swartz from the Northern Light.

**Agenda additions/changes:** none

**Public Input:** none

**Consent Agenda included:** Minutes for the Regular meeting of September 9, 2010; Accounts Payable Warrants #39946-39977 paying Claims 39946-39977 for \$43,153.42; and September Payroll Draw Warrants #6896-6909 for \$17,350.00. It was moved by Montfort and seconded Reichhardt to approve the Consent Agenda. The motion passed unanimously.

**BP:** Roger discussed the sewer contract review. It is still being reviewed by BP legal staff. Roger thinks it's pretty close to being done.

Roger discussed the status of the water contract change and the BRB process. Roger anticipates that late in October the district will send notice to BP and the PUD that the BRB process is complete. Roger also reported on his review of the district's water rights and water system plan. The plan does describe potable water service to the BP property. Roger also noted that the PUD general manager told him that he is in favor of the district directly serving BP.

**Water Supply:** Roger reported that they met with Blaine staff regarding water supply coordination. Gary Tomsic suggested having a council/commission work session on November 22<sup>nd</sup>. The commissioners all are busy that day. Roger will work on setting another date.

**Water Alliance** – Emily discussed the most recent Alliance meeting.

Emily also reported on a presentation she made at the Birch Bay Chamber meeting. The district also hosted a native plant presentation, teaming with BBWARM last week.

Roger reported that he and Dan will be meeting with BBWARM staff on October 4<sup>th</sup> and the BBWARM Advisory Committee on October 13.

Water System Plan Amendment No. 1: Roger and Dan presented the draft water system plan amendment and discussed changes in the document. Dan asked that the Public Hearing be set for the next board meeting on October 14<sup>th</sup>. It was moved by Montfort and seconded Reichhardt to set that date for the public hearing, at 4:30 pm. The motion passed unanimously.

**Lincoln Rd waterline:** Dan talked about the district's water system, storage and delivery. Dan discussed the county's road project on Lincoln road and its impact on the waterline along that road. Replacement of the line completely would be estimated at in excess of \$500,000. Slip-lining the pipe would be substantially less, but Dan is not sure that process would work in this case, but is leaning towards this option. The project will be further discussed in the budget process for 2011 and a recommendation will be made subsequent to that.

Dan discussed the issues still remaining in the closeout of the forcemain project.

Dan talked about the sewer capital project budget and the impact of little to no growth activity in the district. He discussed the Pump Station #4 situation. Mike suggests changing the impellers on the existing pumps, and this would deliver 500 gallons a minute more. This would keep the level down at #4 and that would benefit the pump stations ahead of #4. The estimate to change out the impellers and do all the work related to that is around \$30,000. Dan asked the board for approval to do this project, which is within the overall budget. The commissioners were in favor of Dan's proposal.

**Developer Extensions:** Dan discussed the Tides project. He also reported that Bleakney is doing well with his construction.

**Birch Bay Bible Community Church:** Dan has discussed the exclusion of supplying their fire sprinkler system with their engineer. They would still like to be serviced by the district. Dan discussed an alternative proposal that would supply their fire sprinkler need only. Dan will continue to work with the engineer on system requirements.

There being no further business, it was moved by Montfort and seconded Reichhardt to adjourn the regular meeting at 6:30 PM. The motion passed unanimously.

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COMMISSIONER

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THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **September 23, 2010**.

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BOARD SECRETARY

(minutes taken by Glenn Golay)