

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD February 23, 2006

Commission President Patrick Alesse called the meeting to order at 4:30 PM. Other persons present included Commissioners Carl Reichhardt and Don Montfort, General Manager Roger M. Brown, Attorney Bob Carmichael, Engineering Services Manager Dan Eisses, Treasurer Glenn Golay, and Engineer Rodney Langer.

Agenda additions/changes: none

Public Input: none

Consent Agenda included: Minutes for the Regular meeting of February 9, 2006; February Payroll Draw Warrants #4806-4817 for \$14,850.00; Accounts Payable Warrants #34640-34689 paying Claims #34640-34689 for \$121,628.54. It was moved Montfort and seconded Reichhardt to approve the Consent Agenda. Passed unanimously.

Engineering Services Manager Dan Eisses reported on developer extensions & projects:

Horizons at Semiahmoo – Dan and Rodney discussed the project with the board, especially concerning sewer plans, how and where the lines would be built and whether some of the lots would benefit from the Birch Bay View Community sewer project. This project also impacts the Capacity Study and two pump stations and Dan is not ready yet to make a firm recommendation on the sewer plans. Staff will continue to work with Rodney on project recommendations for water & sewer.

Lincoln Green: Tract B – Dan reviewed the sewer requirements recommendation for this project. These lots would be served with private pumps to one line extending to a District manhole. Dan is hoping that this developer would work with Tract C to work together. It was moved by Montfort and seconded by Reichhardt to approve the project recommendations for sewer. Passed unanimously.

Amende DE – Dan said that further study needs to be done and will return to a future meeting with a recommendation.

Whitehorn Way Short Plat – Water is currently available, but sewer ended on the west side of the parcel. The developer would like the parcel split into two lots. Dan discussed recommendations that would include approval from the county since it is in the long-term UGA area. The conditions as stated in the letter require approval from the county before final acceptance and Dan would like that changed to before DE agreement execution. Dan asked for approval of the recommendations. It was moved Montfort and seconded Reichhardt to approve the recommendations with the one change to county approval before DE agreement execution. The motion passed unanimously.

Horizons Village DE – The recommendations on conditions for this project were reviewed. This parcel is also located outside the short-term UGA. Commissioner Montfort made a motion to approve the conditions with one exception to change wording in condition # 1 from “final acceptance of the water and sewer system extensions” to “developer extension agreement execution.” The motion was seconded by Reichhardt and passed unanimously.

Commissioner Reichhardt voiced his concern that the high rate of development in Birch Bay is impacting traffic and roads and conversely, routes for District infrastructure, and that the county is not

addressing this problem. There was general discussion regarding his concern and whether the District has a way to address that concern.

There was discussion regarding the status of the Sewer Capacity Study, particularly the Flow Forecast. Engineer Rodney Langer presented the sewer flow forecast scenarios and discussed the next steps in the study. He will use the flow data to develop recommendations regarding anticipated wastewater infrastructure improvements.

Pump station #3 Forcemain project – Dan reviewed a project schedule developed by Rodney that identified and linked the critical activities with the project. Dan also discussed possible project alternatives and his opinion that we need an alternative analysis and would recommend that we ask CHS to do that analysis. He presented a proposed scope and budget from CHS for that work, and the alternatives to be studied. The estimated fee is \$12,000. It was moved by Montfort to proceed with the scope and budget for the alternative analysis as presented. The motion was seconded by Reichhardt and passed unanimously.

Roger discussed his actions regarding the board's direction to document to the PUD the commissioner's concerns with the PUD's proposed amendments to their rate setting procedures. Roger communicated with Steve Jilk, the new PUD general manager, to inform him that a letter regarding those concerns was coming from the District.

Roger also discussed the cross connection control program and recent steps district staff has taken to isolate the wastewater pump stations from the water system.

The commissioners discussed the 2006 WASWD (Washington Association of Sewer and Water Districts) membership dues and whether the district should remain a member. It was moved by commissioner Reichhardt to end the district's WASWD membership. Commissioner Montfort would like to continue district membership and talked about WASWD's work to protect PWTF funding in the legislature and other benefits provided by the association. The motion died for lack of a second. It was then moved by Montfort to continue WASWD membership. The motion was seconded by Alesse. The motion passed 2 to 1 with Reichhardt voting against.

There being no further business, the meeting was adjourned at 8:15 PM.

COMMISSIONER

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THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **February 23, 2006**.

BOARD SECRETARY

(minutes taken by Glenn Golay)