

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD January 25, 2007

Commission President Don Montfort called the meeting to order at 4:30 PM. Other persons present included Commissioners Carl Reichhardt and Patrick Alesse, General Manager Roger Brown, Attorney Robert Carmichael, Engineering Services Manager Dan Eisses, Treasurer Glenn Golay, Blair Beebe, Steve Hovde, Dustin Sellinger, Engineer Rodney Langer, and Horizons developer Fred Bovencamp and project manager Morrie DeBoer.

Agenda additions/changes: Roger asked that the budget discussion be moved up in the agenda after DE and project discussion.

Public Input: none.

Consent Agenda included: Minutes for the Regular meeting of January 11, 2007; January Payroll Draw Warrants #5214-5224 for \$11,000.00. It was moved Reichhardt and seconded Alesse to approve the Consent Agenda. The motion passed unanimously.

Engineering Services Manager Dan Eisses reported on developer extensions & projects:

Horizons at Semiahmoo: Dan talked about the search for a firm to review the landscape plan. He has found one, but does not have a scope and fee yet. Dan proposed setting a budget amount of \$5,000 as an upper limit for such a review. Also in the packet, is a scope and fee from FCSG to review the financial options on setting the charges for the irrigation portion of the development, for \$7,815. Dan suggested setting a developer deposit of \$15,000 for all charges to do this study, which would include staff and legal costs. Mr. Bovencamp stated that he hoped the District would encourage a rapid review in order to save development expense. Don assured Mr. Bovencamp that the board does not intend to hold up the development, but this irrigation proposal is substantially different than normal and wants to be sure of it's actual impact and associated costs. The board approved the staff proposal.

Dan discussed the Karber Road payback agreement proposal. He will return to a future meeting with a firm proposal.

He also discussed the Lincoln Green Tract C payback review. He will also return to a future meeting with a proposal.

Treasurer Golay proposed that the board begin the budget review by discussing the department CIP items. Each department manager (Blair and Steve) then discussed the items on their budget proposals and answered questions from the commissioners. Dustin and Dan answered commissioners' questions on the IT/Telecommunications budget. Glenn and Roger then reviewed a couple questions asked by the commissioners at the last meeting concerning inventory purchasing and fleet maintenance and replacement. The board will continue to review the budget proposal at the next meeting. No decisions were made on the 2007 budget proposal.

Dan discussed the status of the archeological permit application and the consultant services being provided for the project. The commissioners encouraged Dan to continue to investigate options for this service.

Roger noted that he still has not heard from BP in response to his letter regarding provision of potable water service to the refinery. He thinks that the declining price of oil has caused some delay in BP's pursuit this project. Roger will continue to work on this issue.

Rodney reviewed the summary outline of the Water System Plan update. Roger noted that there are several decisions that need to be made in connection with the plan and that he may ask for one or more special board meetings in the future that would be devoted only to work on the WSP.

Roger discussed a scope and fee proposal from FCSG for update of the GFC for water. This will be in conjunction with the WSP. Commissioner Reichhardt moved to approve the proposed scope and fee. The motion was seconded by Alesse and passed unanimously.

Roger then presented a scope and fee proposal from AES for development of city well #8R, which would be shared equally with the City of Blaine. The proposal is for \$26,550. It was moved by Alesse and seconded by Reichhardt to approve the letter of agreement with the city and also the AES scope and fee proposal. The motion passed unanimously.

Roger also discussed recent activity on water issues with the city and PUD.

There being no further business, the meeting was adjourned at 8:45 pm.

COMMISSIONER

COMMISSIONER

COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **January 25, 2007**.

BOARD SECRETARY

(minutes taken by Glenn Golay)