

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD February 26, 2009

Commission President Don Montfort called the meeting to order at 4:30 PM. Other persons present included Commissioners Patrick Alesse and Carl Reichhardt, General Manager Roger Brown, Engineering Services Manager Dan Eisses, Treasurer Glenn Golay, Water Conservation Specialist Emily Resch, Attorney Robert Carmichael, and Operations Manager Mike Sowers.

Agenda additions/changes: none

Public Input: none

Consent Agenda included: Minutes for the Regular meeting of February 12, 2009 and Special Meeting of February 16, 2009; Accounts Payable Warrants #38216-38244 paying Claims #38216-38244 for \$66,079.55; and February Payroll Draw Warrants #6164-6177 for \$18,100.00. It was moved by Alesse and seconded by Reichhardt to approve the Consent Agenda. The motion passed unanimously.

Roger noted that the BP water conservation audit has been reviewed by district staff. Emily pointed out that there are two recommendations in the audit to reduce water use. She will highlight the audit in our newsletter.

Dan said that the report on the dye testing of the BP wastewater system was recently received. He was impressed by the extent of the testing and described for the commissioners the process. There were no findings of any cross connection into our system.

Dan also has received the report from Carollo. After his review, it will be forwarded to BP for their review and input.

Conservation Program: Emily reported that the first meeting of the Whatcom Water Alliance was recently held. She says that the participants seemed more committed and enthusiastic regarding the alliance, particularly more active participation by Bellingham and Lynden. She discussed the potential activities for 2009. She also discussed her current planning as she prepares for the summer conservation program.

Roger reviewed recent activity on regional watershed planning.

Roger also discussed his attendance at the most recent PUD meeting and the issues covered.

Roger discussed the **Cost Reimbursement Program** and the proposed Notice of Action regarding the program. This would require a resolution. It was moved by Reichhardt and seconded by Alesse to approve Resolution #675 giving notice of the Cost Reimbursement Program. The motion passed unanimously.

Roger, Dan and Glenn reviewed the revenue model and the 2009 Operations budget proposal and addressed questions from the commissioners. One of the questions considered was whether to continue in the Washington Association of Sewer & Water Districts. The annual dues for WASWD are currently in the budget proposal. Roger recommended staying in the association. After discussion, Commissioner Montfort suggested deferring a decision on the association dues for the next board meeting, and make a decision on the rest of the budget. It was moved Reichhardt and seconded Alesse to approve the O&M budget as presented, and deferring a decision on the

association dues. The budget decision includes a utility rate increase of 1%. The motion passed unanimously.

Dan presented a review of the Water System Plan document and the changes proposed in order to address comments received from DOH. There was considerable discussion and questions on the plan. Dan suggested further staff review and bringing the discussion back to the next meeting.

Dan talked about the proposed storm water high flow notification agreement as it is currently drafted. He will meet with Mariner's Cove to discuss the agreement. The commissioners are in favor the agreement. Attorney Carmichael has reviewed and approved the document also. It will be brought back to the Board after review by the Association for further action.

Dan also discussed water usage data at the Birch Bay Resort Park.

Dan distributed a copy of the application that will be sent to DOH for 2009 Economic Recovery Funding. Commissioner Montfort reported on information he received today on the amounts of funds available will be considerably less than anticipated.

Dan reported on his attendance at the County regarding GMA.

Dan reviewed two DE reimbursement agreements, for Whitehorn Way and Shintaffer Farm. It was moved by Reichhardt and seconded Alesse to approve Resolutions #676 & 677 agreeing to proceed with final approval of the process, which includes public notices and hearings. The motion passed unanimously.

There being no further business, it was moved Reichhardt and seconded Alesse to adjourn the meeting at 8:15 PM. The motion passed unanimously.

COMMISSIONER

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COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **February 26, 2009.**

BOARD SECRETARY

(minutes taken by Glenn Golay)