

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD March 25, 2010

Commission President Patrick Alesse called the meeting to order at 4:30 PM. Other persons present included Commissioner Don Montfort, General Manager Roger Brown, Engineering Services Manager Dan Eisses, Treasurer Glenn Golay, Attorney Robert Carmichael, and Mike Bleakney.

Agenda additions/changes: none

Public Input: none

Consent Agenda included: Minutes for the Regular meeting of March 11, 2010; Accounts Payable Warrants #39450-39485 paying Claims #39450-39485 for \$597,876.28; and March Payroll Draw Warrants #6668-6681 for \$17,650.00. It was moved by Montfort and seconded Alesse to approve the Consent Agenda. The motion passed unanimously.

Dan discussed some proposed language changes to the Limited Availability of Water and Sewer Policy and the standard Developer Extension agreement. He said that Bob will review the changes and they will return to a future meeting for further discussion.

Mike Bleakney was present to give input on the DE agreement for his project. Dan reviewed the agreement, including proposed changes from the standard document. He also reviewed proposed recommendations on the project design. After discussion, it was moved by Montfort and seconded by Alesse to authorize Roger to sign the Bleakney DE agreement when it is ready including any changes to the proposed project due to the county's fireflow requirement. The motion passed unanimously.

BP: Roger reported that BP's attorney is reviewing the proposed agreement.

Water Supply: Roger discussed his attendance at the last PUD meeting. Roger also noted that there is going to be a photo taken of the Water Alliance group at the COG meeting on May 12th. Roger requested that a commissioner be present to represent the district. Commissioner Alesse said he would be there.

Roger also reported on the Cost Reimbursement Program work on the water right approval issue.

Foremain Project: Dan briefed the board on the status of the project; including the work by the contractor, communication with the state office of Archeology, and communication with the state park staff for slip lining the sewer connection for the state park. Dan has also been working with the residents (Cronks) next to Pump Station #1 regarding their concerns with the contractor and the installation of an individual pump station for their residence. The commissioners were supportive of Dan's recommendations.

The upgrade of Pump Station #8, a 2010 CIP project, was discussed. The project is a proposal to replace this pump station at \$365,000. Both Dan and Mike are of the opinion that we can defer this project until 2011. The commissioners agreed.

The Commissioners noted that they have meeting conflicts for the board meeting of April 22nd. After discussion, it was decided to move the meeting to the 29th.

Developer Extensions: Dan discussed a DE proposal for a project called the Ridge at Semiahmoo. The project is next to the district's Birch Point water tank. Dan has asked the county about their

approval process on this project. Dan will continue to work on this project and report back to the board.

There being no further business, it was moved Montfort and seconded Alesse to adjourn the meeting at 5:40 PM. The motion passed unanimously.

COMMISSIONER

COMMISSIONER

COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **March 25, 2010**.

BOARD SECRETARY

(minutes taken by *Glenn Golay*)