

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD **December 22, 2011**

Commission President Don Montfort called the meeting to order at **4:30 pm**. Other persons present included Commissioners Pat Alesse and Carl Reichhardt, General Manager Roger Brown, Assistant General Manager Dan Eisses, and Interim Finance Director Meredith Riley.

Agenda additions/changes:

Public Input: None.

Consent Agenda included: Minutes for the Regular meeting of December 8, 2011; Accounts Payable Warrants #41152-41182 paying Claims #41152-41182 for \$42,973.12; December Draw Payroll Warrants #7350-7351 and auto payments #10107-10116 for \$15,400.00 in total; November State Excise Tax payment for \$7,767.84, November Financial Reports, and Ratification of Assignment and Release for the insurance reimbursement for employee fraud. It was moved by Reichhardt and seconded by Alesse to approve the Consent Agenda. The motion passed unanimously.

Developer Extensions: None.

WRIA 1 Watershed Plan: Roger provided the Board with a letter he has written to the County Executive, and copies of letters written by the Lummi Indian Business Council and the Nooksack Indian Tribe to the Dept of Interior. There was no discussion.

Additional Accounts Payable: Accounts Payable Warrants #41183-41195 paying Claims #41183-41195 for \$23,707.43. It was moved by Reichhardt and seconded by Alesse to approve the Accounts Payable. The motion passed unanimously.

Developer Extensions: Dan reported that Kaiser Meats on the Bob Hall Road has contacted the District regarding discharging effluent through the WW Treatment Plant. Dan thought this was worth discussing with Kaiser Meats and the Board concurred.

Alesse moved and Reichhardt seconded to adjourn the meeting. The Board meeting adjourned at **4:43 pm**.

COMMISSIONER

COMMISSIONER

COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **December 22, 2011**.

BOARD SECRETARY